

Repair Request

Day: Date:	Building Address:
To: Barbera Management, Inc.	Unit # :
Name:	Room(s) of repair:
*Please explain FULLY the repair needed:	
You have permission to enter my apartment as soon as possible. I may be reached at the following telephone numbers: Day () _____ Evening () _____	
Signature: _____	Date: _____ Time: _____
*Note: Please indicate exact room , fixtures, make or model type of repair needed and how damage resulted.	
Repair notice must be received before maintenance is scheduled. Refusal of admitting entrance will incur a service charge.	
Rev. 06/2015	

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